

**Department of Computer Science and Engineering**  
**National Institute of Technology Calicut**

NIT Campus (PO), Calicut-673601, India

**DCC Meeting Minutes**

**Date: 08-10-2024**

**Time: 12:00 PM to 01:30 PM**

**Venue: NLHC 102**

**Agenda Items:**

1. Ratification of the minutes of the DCC meeting held on 14/08/2024
2. Action Taken Action Pending Report of the last DCC meeting on 14/08/2024
3. Ratification: Approval of Request from Dr P Arun Raj Kumar to get Rs. 4,048.00 from DDF
4. Ratification: Approval of Request from Dr Joe Cheri Ross to get the Approval from DCC for supervising Ms. Tonmoyee Chaudhury, scholar joined under ICCR Scheme
5. NITC MoU with IITH - amendments
6. Discussion on offering courses under new curriculum
7. Proposal on core laboratory programming courses in the first year B.Tech: CS1091E Programming Laboratory and CS1092E Program Design Laboratory
8. Concerns regarding the placements of MTech CSED students
9. Procedure for sharing M.Tech Project related information
10. Converting vacant industry sponsored seats to self-sponsored seats for M.Tech CSE and M.Tech CSE (IS) from 2025 admission onwards
11. Request from Mr. Sreenu Naik Bhukya for Grant of Sabbatical Leave for completion of PhD
12. MB-307 (675 Sq.feet) Partitioning and the committee for electrical/network and furniture requirements

The DCC meeting started at 12:00 PM at NLHC 102. The chairperson welcomed all members to the meeting.

**Agenda Item 1: Ratification of the minutes of the DCC meeting held on 14-08-2024**

The DCC ratified the minutes of the DCC meeting held on 14-08-2024.

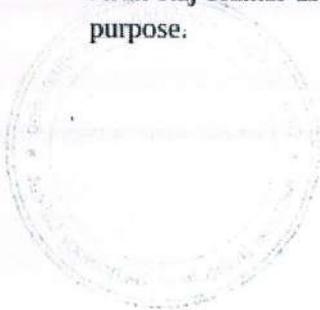
**Agenda Item 2: Action Taken Action Pending Report of the last DCC meeting**

Action Taken: Submitted the request from DCC on the space issue to the Director and discussed it with him. He has marked our request to Dean(P&D).

Action pending : NIL

**Agenda Item 3: Ratification: Approval of Request from Dr P Arun Raj Kumar to get Rs. 4,048.00 from DDF**

**Decision:** DCC approved the disbursal of Rs. 4,048/- from the DDF (20% of project overhead) to Dr P Arun Raj Kumar as per his request (Annexure I) for purchasing a tablet computer for the research project purpose.



*R. Subashini*  
25.10.24

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**Agenda Item 4: Ratification: Approval of Request from Dr Joe Cheri Ross to get the Approval from DCC for supervising Ms. Tonmoyee Chaudhury, scholar joined under ICCR Scheme**

**Decision:** DCC approved the request(Annexure II) from Dr. Joe Cheri Ross for supervising Ms. Tonmoyee Chaudhary who has registered under ICCR scheme. The request comes as a special case as the normal quota for the allotted category(QIP, JRF, etc...) is exceeded for the guide. The DCC has approved the request under the condition that the guide shall not take any student in the next session in this category.

**Agenda Item 5: NITC MoU with IITH - amendments**

HoD presented the amendments to 2023 NITC MoU on Academic & Research collaborations signed with IIT Hyderabad soliciting comments from the members.

**Decision:** DCC recommended the amendments.

**Agenda Item 6: Discussion on offering of courses under new curriculum**

CSEDTT presented the following proposal related to the offering of CS2019E: Professional Ethics as per the new curriculum of UG, i.e., 2023 curriculum.

Proposal:

- For a batch, the FAs of the batch shall offer the course.
- Since it is a one-credit course, it can be considered equivalent to one lab session (if offered to one batch/section of students)
- FA coordinator may pass on the information to CSEDTT regarding the details of the group of FAs offering the course and the number of batches.

**Decision:** After a brief discussion, DCC approved the above proposal.

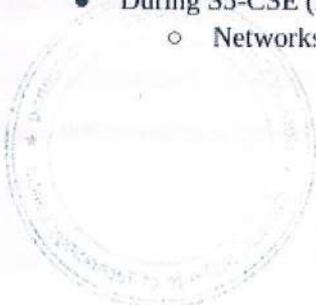
CSED-TT put forth two proposals for offering DA electives which are given below:

Proposal-1:

- For S4-CSE students, only laboratory courses may be offered as DA-1:
  - ❖ DBMS lab, OS lab (PC theory courses run in parallel) ' '
  - ❖ OOS lab, and Systems Programming lab (availability of faculty members since Software Engg lab is offered for S6-CSE and OS lab for S4-CSE)
- During S5-CSE (Monsoon-2025), for DA-2, PE courses may be offered as DA

Proposal-2:

- For S4-CSE students, theory electives may be offered as DA-1
  - At least three PE courses may be offered as DA (possible courses: NTC, IP, MFML/ML, OOS, DM, PPL/FoP, etc.)
- During S5-CSE (Monsoon-2025), for DA-2, lab courses may only be offered as DA-2
  - Networks lab, Compiler lab (PC theory courses run in parallel)



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**Decision:** DCC resolved to continue as per the curriculum for offering DA courses. However, a review can be done after one semester by looking at the number of students registering the lab electives as DA courses.

Additionally, CSED TT sought DCC's decision on the following question.

Digital Automation(DA) Courses: Is the CSE department offering DA courses to other department students?

**Decision:** CSED will be offering only open elective lab courses as Digital Automation courses to the other department students.

Note on Minor Course: CSED related minor courses are not offered in the winter semester 2024-25 under both the AI-ML and CPS minor programs.

**Agenda Item 7: Proposal on core laboratory programming courses in the first year B.Tech: CS1091E Programming Laboratory and CS1092E Program Design Laboratory**

DUGC Chairperson presented a proposal, that Programming Lab and Program Design Lab for B.Tech be offered in both even and odd semesters to ensure that a student credits a later course in the following sequence: CS1091E- *Programming Lab*, CS1092E- *Program Design Lab*, CS2091E-*Data Structures Lab* only after successfully completing all the previous ones. The purpose of the proposal was to ensure that students credit a more advanced core laboratory course in programming and data structures only after acquiring satisfactory skill level from previous core laboratory courses.

**Decision:** DCC approved the proposal and entrusted the HOD to take up the matter with the Dean Academic Office for necessary approvals for offering the courses as proposed.

**Agenda Item 8: Concerns regarding the placements of MTech CSED students**

An MTech student representative presented some concerns regarding the placements of MTech CSED students. DCC directed the representative to discuss the concerns with CSED faculty incharge of placements to ensure a positive resolution. Further, the DCC also directed the HOD to discuss the matter with the institution administration so that the issues presented to the DCC by the students are taken up seriously.

**Agenda Item 9: Procedure for sharing M.Tech Project related information**

DCC requested the MTech coordinators to share the M.Tech project evaluation rubrics and the evaluation dates to all the MTech students well in advance.

**Agenda Item 10: Converting vacant industry sponsored seats to self-sponsored seats for M.Tech CSE and M.Tech CSE (IS) from 2025 admission onwards**



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MTech Coordinators presented a proposal for converting the industry sponsored seats of M.Tech CSE and M.Tech CSE (IS) to self-sponsored category from 2025 admission onwards if they are not filled.

**Decision:** DCC approved the proposal.

**Agenda Item 11: Request from Shri. Sreenu Naik Bhukya for Grant of Sabbatical Leave for completion of PhD**

Shri. Sreenu Naik Bhukya presented a request (Annexure III) to the DCC seeking the approval of sabbatical leave for completion of his PhD work and sharing of his workload among the remaining faculty members.

**Decision:** DCC resolved that there is no objection to sharing of the additional workload among the remaining faculty members and recommended Shri. Sreenu Naik Bhukya's request subject to the applicant satisfying the Institute norms for granting the sabbatical leave.

**Agenda Item 12: MB-307 (675 Sq.feet) Partitioning and the committee for electrical/network and furniture requirements**

HoD informed DCC that MB-307 (1350 Sq.feet), shared equally between CSED (675 Sq.feet) and ECED (675 Sq.feet) and the space allocated to CSED will be partitioned into single occupancy faculty cabins.

**Decision:** DCC entrusted the HOD to constitute a departmental committee to come up with a plan for single occupancy faculty rooms along with the electrical/network and furniture requirements.

The meeting ended at 01:30 PM on 08-10-2024.

**Annexure I**

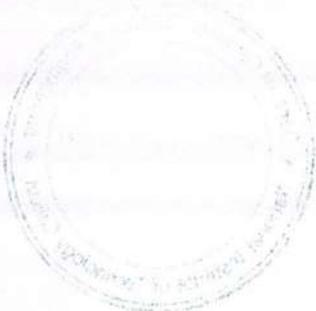
<https://docs.google.com/document/d/1j1YKZaCh8tXprK3qPRiCiNdXbGKQjIdQ2QPnDlrIJSs/edit?usp=sharing>

**Annexure II**

[https://docs.google.com/document/d/12oRl7mRp6MYrpOSiMhmrg\\_c16XdMJefsOz3UKu6saHI/edit?usp=sharing](https://docs.google.com/document/d/12oRl7mRp6MYrpOSiMhmrg_c16XdMJefsOz3UKu6saHI/edit?usp=sharing)

**Annexure III**

[https://drive.google.com/file/d/1eJLhxdOn7UrRWiR15cq54f\\_g7uU\\_qgNc/view?usp=sharing](https://drive.google.com/file/d/1eJLhxdOn7UrRWiR15cq54f_g7uU_qgNc/view?usp=sharing)



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**Annexure I**

From: **Dr. Arun Raj Kumar P.** <park@nitc.ac.in>  
Date: Thu, 5 Sept 2024 at 11:35  
Subject: Amount of Rs.4,048.00/- from the DDF ... DCC approval requested ... reg.  
To: HOD CSED <hodcsed@nitc.ac.in>

Dear Madam,

A research project entitled "CARTRAC: Collaborative Trusted Anonymous Communication in Vehicular Networks" sanctioned vide order no: EMR/2016/007502" has been completed on 29th October 2020.

The complete overhead amount has been deducted from the Project account and transferred to the institute account. In that, 20% is allotted to the Department Development Fund (DDF) .

I am purchasing a tablet computer for the research project purpose.  
The tablet computer purchase is approved by the competent authority.  
The actual price including GST is Rs 25,000/-.  
The amount available in PCF is not sufficient to buy the tablet computer.

The details are as follows:  
Amount available in PCF : Rs.20,952.00/-.  
Amount available in DDF : Rs.63,251.00/-  
Amount requesting from DDF : Rs. 4,048.00/-:

Therefore, the excess amount of Rs. 4,048.00/- may please be deducted from the DDF.  
Hence, submitted for the DCC approval.

Kind Regards,  
PARK

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P. Arun Raj Kumar  
CSED, NITC.  
Intercom: 6825

*P. Subashini*  
25.10.24

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## Annexure II

From: **Joe Cheri Ross** <joe@nitc.ac.in>  
Date: Thu, 12 Sept 2024 at 12:54  
Subject: Request for supervising Tonmoyee Chaudhury  
To: HOD CSED <hodcsed@nitc.ac.in>

Dear Madam,

I have opted to guide Tonmoyee Chaudhury (P240255CS) from Bangladesh whose application came through ICCR. I recommended taking Tonmoyee because of her background in music which is helpful to do research in music information retrieval problems pertaining to Indian classical music.

While recommending I couldn't find any specific rules related to guiding a student through ICCR. Later when Amit checked with Academics, we came to know that **ICCR students also fall into the bucket of JRF, QIP, etc.** The written rules doesn't explicitly mention this (see attached file). The QIP student who joined with me for PhD officially completed the registration this semester. Because of this, **I have 2 students joining from the same bucket in the same semester.**

I am not exceeding the quota of students allowed at a time. The rule that restricts 2 PhD students from the same bucket can be waived if the DCC permits. I request you to kindly consider this. I am not planning to take any students in the upcoming semester.

Thanks,  
Joe Cheri Ross

*Dr. Subashini R.*  
25.10.24

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# ANNEXURE III

NATIONAL INSTITUTE OF TECHNOLOGY CALICUT  
KERALA 673 601 INDIA.  
DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING

Monday, October 07, 2024.

## SUBMITTED

### Sub: Request for Grant of Sabbatical Leave for Completion of PhD.

I am writing to request approval for a sabbatical leave for a period of one year, from **January 2025 to December 2025**, to enable me to complete my ongoing PhD research. I am registered as an External Doctoral Research Scholar (Part-Time) since 2017 in the Department of Computer Science and Engineering at the Indian Institute of Technology (Indian School of Mines), Dhanbad, Jharkhand, under the supervision of Prof. Annavarapu Chandra Sekhara Rao. My thesis is titled "*Hybrid Intelligent Clustering Algorithm with Heterogeneous Traffic Routing for Wireless Sensor Network.*"

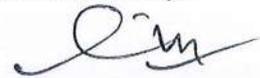
My research has reached a critical stage where continuous focus is required for the final analyses and documentation. A dedicated period will greatly contribute to the successful completion of my work. Therefore, I kindly request your approval for a sabbatical leave for one year, which would allow me to concentrate fully on my research and bring it to completion.

I have been a member of this institution since 26th July 2007 and have completed over seventeen years of service. I request the approval of the Departmental Consultative Committee (DCC) to arrange for the sharing of my workload in the coming two semesters during my absence.

I would be sincerely grateful if you could grant me this sabbatical leave, enabling me to focus on my research and ensure its timely completion. Thank you for considering my request, and I am looking forward to a positive response.

Thanking You Sir,

Yours Sincerely,



(Shri. Sreenu Naik Bhukya)

Assistant Professor,

Dept. of Computer Sc., & Engineering,  
NIT Calicut, Kerala 673 601 India.

*Dr. Subashini R.*  
25.10.24.

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